

meeting minutes

Riva Chase Homeowners Association, Inc.

Board of Directors' Meeting Minutes

A regular meeting of the Board of Directors of the Riva Chase Homeowners' Association, Inc. was held at 6:00 PM Wednesday, August 26, 2020, at the Gazebo to address those matters in the agenda set forth below and conduct such other business as may properly come before the Board. Homeowners can also utilize the following conference call number:

Phone #: 425.436.6305

Attendee Pin: 488010

Board Members in Attendance

Board of Directors	Office	Term/Expiration
Joe Maslowski	President	June 2023
Karen Carson	Treasurer	June 2023
Jessica Black	Secretary	June 2022
Danny Lavergne	Vice President	June 2023
Beth Jarabek	Vice President	June 2022

Agenda/Minutes

1. Public Comment
 - a. Striping of Roads
 - i. Eastwood Drive
 1. Resident asked when Eastwood Drive was going to be striped. FHMD board members were present at the meeting and communicated that Eastwood was not scheduled to be painted right now.
 - ii. Nakota
 1. There was a resident upset about the paint striping on Nakota. The resident was upset that no one from the HOA Board contacted them or their neighbors to ask permission of painting. This resident feels the paint striping is an act of vandalism and requested removal of the paint.
 2. The resident was asked if the paint had been done professionally, if this would be an issue. The resident responded that they wanted agreement from the neighbors.
 3. Other residents that live on Nakota felt differently and were glad that strip was painted.
 - iii. General
 1. Some resident's feel only professional paint striping should be allowed.
2. Open Houses

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- a. It was asked how realtors communicate and get access to Riva Chase for Open Houses.
 - i. It was asked if we allow realtors to put a sign next to the gate with a phone number to access the gate code.
 - ii. The HOA Board receives realtor request for the gate code and all requests are giving to Nikki at the FHMD to issue a code.
 - iii. There was some discussion as to if you could still call a resident at the gate to buzz guests in. The answer was yes.
3. Motorcycles on Walking Path
 - a. It was reported that motorcycles and ATVs have been utilizing the walking path and around the pond.
 - b. This usage is not authorized by the FHMD and there is a sign on Eastwood.
 - c. FHMD members in attendance asked for residents to report when activities happens to they can enforce the rules.
4. Speed Bump
 - a. Residents asked about the new speed bump on Forest Hills Drive as it seemed to be an inadequately done spot in the road, rather than a speed bump.
 - b. This particular speed bump is not as pronounced because of routine use of the snowplow on Forest Hills.
 - c. FHMD board members in attendance communicated that this was approved by the FHMD.
5. Administrative Matters
 - a. Meeting Minutes
 - i. All board members reviewed minutes from August 6th meeting
 - ii. Minutes were motioned and approved 5-0
 - b. ACC Report
 - i. See attached report for more information
 - c. Financial Report
 - i. The only new expenditure was the \$200 for the election vote
 - ii. See attached report for more information
 - d. Welcome Committee
 - i. New resident Missy Hillyard has volunteered to be a part of the welcome committee.
 - e. Website
 - i. A resident communicated that the Board needed to address updates made to the website.
 - ii. Chuck Silverman volunteered to make the website more of a marketing tool and would like to make a presentation to the board.
 - iii. Board members were in favor of getting a presentation from Chuck but requested that the website be built so that it could be easily maintained by the Board.
 - iv. Currently, Robyn Green is updating the website and the Board needs to vote to continue utilizing her services.
 1. It was motioned and carried 5-0
6. New Business
 - a. September Community Event
 - i. It was asked to those in attendance how they felt about an HOA sponsored event in September. Residents in attendance were both for and against an event.
 - ii. The event would take place the 2nd or 3rd week of September involving the Fire Department Fundraiser and Food Trucks.

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- iii. There was an idea to have take-away meals for those not comfortable to attend the event.
 - iv. The HOA Board would follow JeffCo social distancing orders and will only allow 125 attendees. There would need to be an RSVP for attendance. <https://www.jeffco.us/4047/Safer-at-Home-Order>
 - v. The HOA motioned to put this issue on a survey to the community and was carried 5-0.
 - b. Community Survey
 - i. It was discussed to send a survey to the community with several issues:
 - 1. September Party/Event
 - 2. Process in place for professional striping
 - 3. Questions about speed bumps
 - 4. FHMD Ballot Info
 - c. FHMD November Ballot Issues
- 7. Attendees
 - a. Danny & Pam Lavergne (via phone)
 - b. Joe Maslowski
 - c. Karen & Gary Carson
 - d. Beth Jarabek
 - e. Jessica Black
 - f. Bernie Sysko & Jim
 - g. Anne Nutt
 - h. Mike & Ruthie Swartzlander
 - i. Dave Clappasi
 - j. Doug Harris
 - k. Doug Sandridge
 - l. Julie Noonan (via phone)
 - m. Steve Iskalis
 - n. Tom Merlo
 - o. Chuck Silverman
 - p. Renee Kirlin